

GREENTREE CHURCH WEDDING GUIDELINES

I. Prerequisites:

- A) Weddings scheduled at Greentree Church are for members and/or regular attenders. At least one of the individuals must qualify. A regular attender is someone who has been attending our services weekly for at least the past six months.
- B) Before a wedding is conducted at Greentree, the couple must complete pre-marital counseling approved by the church. This counseling is provided to members and regular attenders at no cost. Contact the church office for more information.
- C) Greentree strongly suggest that couples know and date each other for a year prior to considering marriage.

II. Scheduling:

- A) Fees:
 - 1. For Greentree members or regular attenders, there is a \$150 fee required to schedule and reserve the facilities. This fee is paid to the church but goes in its entirety to our custodian and to our church sound technician. There is no fee for members or regular attenders to use the church facilities.
 - 2. When weddings are approved for those who are not regular Greentree attenders, there is a \$500 fee required with an application to reserve the facilities. The fee includes our custodial and sound technician services as well as use of the facilities. If facilities or sound people are needed for the rehearsal, additional fees will be required.
 - 3. All the above fees are refundable up to four (4) weeks prior to the wedding.
 - 4. There is a \$50 fee for members or for regular attenders who wish to use the chapel for their wedding. For others, that fee is \$150.
- B) Rehearsals are normally scheduled the night before the wedding after consulting with the officiating pastor and our church calendar to confirm that is possible.
- C) All ministers other than those scheduled by our office must be approved in advance.
- D) Music: It is the responsibility of the bride and groom to make all music arrangements.
- E) Saturday weddings are scheduled between 11 am and 3 pm. Due to our need to set-up for Sunday service, all wedding related activity (i.e. pictures, etc) must be completed by 4:30 pm.
- F) For weddings other than members or regular attenders, insurance coverage naming the church “as an additional insured” must be provided at least four (4) weeks prior to the wedding.

III. Special Items:

- A) Restrictions:
 - Smoking is prohibited within all church buildings
 - Alcoholic beverages are not permitted on the church grounds
 - The tossing of rice, birdseed or flower petals is prohibited inside *and* outside the building
- B) There are other facility related guidelines provided when an application is requested.

TO REQUEST A WEDDING APPLICATION CONTACT OUR CHURCH OFFICE BY PHONE OR E-MAIL

*Recommended pianist /organist:
Renee Gramiak 404-9278
Robin Van Duzee 264-1327

*Recommended soloists:
Robin Burton 653-6640
Renee Gramiak 404-9278
Dana Tedeschi 624-9589

125 Schoolhouse Road ♦ Egg Harbor Township, NJ 08234 ♦ 609-927-3838